PRODUCT INFORMATION

Roveya Implementation Overview

From operational needs to a working rollout.

A practical framework for preparing people, information and workflows for Roveya.

01	02	03
Plan	Prepare	Introduce

PLAN · PREPARE · INTRODUCE

01 INTRODUCTION

Implementation starts with how work is done

Introducing an operational platform involves more than creating accounts. An organisation needs to decide which teams and sites are in scope, how work is organised, which records matter and who is responsible for decisions.

The Roveya implementation approach begins with those operational questions. The resulting plan should identify the products to be used, the information needed to configure them and the people who will prepare, test and adopt the workflows.

02 DEFINE THE SCOPE

Products

Which of Admin, Ops and Hub are included?

People

Which teams, roles and managers will use them?

Places

Which sites, projects or operating areas are included?

Processes

Which workflows should be introduced first?

The exact scope, responsibilities and sequence are agreed for each organisation.

03 GET READY

Put the right information in place

A useful starting point is to identify the records and decisions that will support day-to-day use. These may include organisation details, users and roles, clients, sites, teams, work types and relevant operational documents.

Preparing for rollout

IMPLEMENTATION PLANNING QUESTIONS

AREA	QUESTION TO RESOLVE
Organisation	Who owns the rollout and its decisions?
People	Who needs access, and in which product?
Clients and sites	Which records need to be set up or reviewed?
Workflows	Which activities and approvals are in scope?
Existing information	What needs to be entered, checked or assessed for migration?
Connected systems	Is any integration required, and what is its confirmed status?

04 CONFIGURE AND TEST

Set up the agreed way of working

Once scope and information are clear, the organisation can prepare the relevant product environments, user access and operational records. Representative users should then check that the intended workflows make sense for their roles.

AT THE DESK

Roveya Admin

Back-office staff review the structures, records and management processes they will use at the desk.

IN THE FIELD

Roveya Ops

Field operatives check the mobile activities and records relevant to their working day.

ON THE MOVE

Roveya Hub

Staff and managers check the focused views and actions they need while on the move.

The availability of a particular workflow depends on the implemented product and agreed configuration. Testing should include both ordinary tasks and exceptions, such as incomplete records or an item needing follow-up.

05 INTEGRATIONS

A required connection to another system must be assessed separately against the Integrations directory. Its scope should identify what information moves, in which direction and under what conditions. A listed provider is not necessarily an available connection.

06 PREPARE THE PEOPLE

Help each group use its part of Roveya

Back-office teams, field operatives and mobile managers have different tasks. Readiness should be checked with each group using examples from its actual work, along with a clear route for questions and corrections.

07 MOVE INTO USE

A four-stage sequence

ILLUSTRATIVE

01	**Confirm**	Agree scope, owners and readiness criteria.
02	**Prepare**	Organise records, access and relevant workflows.
03	**Validate**	Test representative tasks and resolve material issues.
04	**Introduce**	Begin use with the agreed teams and review what needs adjustment.

It is a framework, not a guaranteed timetable or a claim that every organisation follows identical stages.

An implementation is ready to move forward when the responsible people understand what is in scope, the relevant users can complete their essential tasks and outstanding items have an agreed owner and next step.

Roveya

Prepare the operation. Bring the people with you.

08 DOCUMENTATION

Roveya's three products serve different people and ways of working. An implementation plan connects the right product scope with the organisation's records, workflows and users.

Continue exploring

01 Roveya Platform Overview

02 Roveya Admin Overview

03 Roveya Ops Overview

04 Roveya Hub Overview

09 Mobilisation Checklist

Discuss your Roveya rollout

roveya.io

Book a demo